

Annual Report 2017-18

Important Information –

- Name of the college - **Shri Rajiv Gandhi Govt. College Banda**
- Place of the college - **Banda**
- District - **Sagar**
- Division - **Sagar**
- Year of establishment of college - **1982**
- Name and Contact details(Mail id , Phone) of Principal -
Dr. H.G. Sen, Mob. 9300731856, email : hegcbansag@mp.gov.in
- Name , Post and Contact details of (mail id, Phone no.) of Reporting In charge -
Shri Rajiv Gandhi Govt. College Banda, Ward No. 11, Bandri Road, Banda Distt Sagar
- Date of report submission -

Part I

1. The Principal's Report -

Our College got successes in different fields in the session 2017-18. In sports, youth festival and nss activities the students of the college performed very well. In sports the students of the college got significant positions and selected in dist., division, state and inter university levels in Volleyball, Judo, Kabaddi, Shot put throw, High Jump and Kho-kho. NSS volunteers attended state level and national level camps. Youth Festival (dist. level) was organized by the college. Students got selection in division level in youth festival. We are determined to up lift the performance of the students in next session too and for that infrastructure is being developed continuously.

Vision -

1. To enhance education quality in the college, connecting the backward population of the area with higher education enhancing the socio-cultural and educational practices.

Mission -

- I. To manage the activities of the college systematically.
- II. Expose all the activities of the institution.
- III. To stimulate the academic involvement for promotion of quality and teaching, learning and research within the institution among the teachers and students.
- IV. To prepare the environment in the college to develop tendency of self dependency in students.
- V. Develop the self awareness among the students to understand curricular and co-curricular activities which are useful in the human's life.

- VI. Collaboration with other institutions, industries and social media to improve quality of education by a relationship with corporate sectors for learning self management and personality development.

Objectives of the Institution -

This institution concerns the main objective of making the students to face the adversities of life by making them skillful and motivating them for the job oriented education.

1. Manage the curricular activities in the college campus with motivating the students for social work.
2. Create awareness to understand syllabus and subject matter.
3. Create the research environment among the teachers and students in the college.
4. Personality and skill development so that the students can establish their career confidently.

Communication of vision, mission and objectives -

The vision, mission and objectives of the institution are communicated to staff through staff meetings, to students through group discussions and extracurricular activities like NSS, Skill development programmers, Sports etc.

- (ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

Shri Rajiv Gandhi Govt. College Banda is a government college affiliated to **Maharaja Chhatrasal Bundelkhand University Chhatarpur (MP)**. It has **2f & 12B recognition** by UGC. This College is located on a hilly area in Banda which is 30 kms. far from Sagar City and situated at right side of Bandri Road in ward No. 11. This college has a 22 acre campus area.

- (iii) History of the college with significant milestones

The college was established in the year 1982. It started with Arts faculty UG classes and gradually upgraded with Commerce faculty UG classes, PG in Sociology, Political Science and Commerce and just four years back Science faculty was also started.

(iv) Faculties and major discipline :-

Arts Group - History, Political science, Sociology, Economics, English, Hindi Commerce - All Compulsory Subjects Science - Chemistry, Botany, Zoology, Physics, Mathematics

3. Senior Management Team and Board of Governors

Lists the members of the senior management team-

Administrative Hierarchy

Principal - Dr. H.G. Sen

1.	Faculty Incharge	1. Prof.A.K.Rawat 2. Dr. Siddharth Ganvir 3. Dr. Bhupendra Kumar	- - -	Arts Faculty Commerce Faculty Science Faculty
2.	Staff Counsil Committee	1. Principal 2. Prof.A.K.Rawat 3. Other All	- - -	Convenor Secratory Member
3.	Semester Cell	1. Dr. H.R.Thakur 2. Dr. Siddharth Ganvir 3. Dr. Bhupendra Kumar	- - -	Convenor Member Member
4.	UGC & UGC Planing Board and Development Committee	1. Dr. Siddharth Ganvir 2. Dr. J.R. Singh 3. Dr. Bhupendra Kumar 4. Dr. H.R.Thakur	- - - -	Convenor Member Member Member
5.	NAAC/Website	1. Dr. J.R. Singh 2. Dr. Bhupendra Kumar 3. Dr. Siddharth Ganvir 4. Dr. H.R.Thakur	- - - -	Convenor Member Member Member
6.	Janbhagidari Committee	1. Dr. H.R.Thakur	-	Convenor

		2. Dr. Pratibha Jain 3. Dr. Siddharth Ganvir 4. Mr. M.K.Sirothhiya	- - -	Member Member Member
7.	Rusa/World Bank Committee	1. Dr. Bhupendra Kumar 2. Dr. Siddharth Ganvir 3. Dr. J.R. Singh 4. Dr. H.R.Thakur	- - - -	Convenor Member Member Member
8.	College Development Committee (AF)	1. Principal 2. Dr. Siddharth Ganvir 3. Dr. J.R.Singh 4. Dr. Pratibha Jain	- - - -	Convenor Co Convenor Member Member
9.	Internal Accounting and Incomtax Fixation Committee	1. Dr. Siddharth Ganvir	-	Convenor
10.	Administrative Officer	1. Dr. Siddharth Ganvir 2. Dr. H.R.Thakur 3. Dr.Bhupendra Kumar	- - -	Administrative Officer Asst. Administrative Officer Asst. Administrative Officer
11.	Educational Internal Quality Assurance Cell	1. Prof. A.K.Rawat 2. Dr. H.R.Thakur 3. Dr. J.R.Singh	- - -	Convenor Member Member
12.	Information Technology Cell	1. Dr. Bhupendra Kumar 2. Dr. Siddharth Ganvir 3. Shri M.K.Sirothhiya 4. Brijesh Soni	- - - -	Convenor Co Convenor Member Member
13.	Collage Building Construction, Cleaning and Maintenance Committee	1. Dr. H.R.Thakur 2. Dr.Bhupendra Kumar 3. Dr. Pratibha Jain 4. Shri M.K.Sirothhiya	- - - -	Convenor Member Member Member
14.	Purchase Committee	1. Dr. H.R.Thakur 2. Dr. Siddharth Ganvir 3. Dr. Pratibha Jain 4. Shri M.K.Sirothhiya	- - - -	Convenor Member Member Member
15.	Write off Committee and Attestation Committee	1. Dr. Siddharth Ganvir 2. Dr. J.R.Singh 3. Dr. H.R.Thakur 4. Dr. Pratibha Jain	- - - -	Convenor Co Convenor Member Member
16.	Swami Vivekananda Career Guidance and Information Center Committee	1. Dr. Pratibha Jain 2. Dr. H.R.Thakur 3. Dr. J.R.Singh 4. Dr.Bhupendra Kumar	- - - -	Convenor Member Member Member
17.	Personality Development Cell	1. Dr. H.R.Thakur 2. Dr. Pratibha Jain 3. Dr.Bhupendra Kumar	- - -	Convenor Co Convenor Member
18.	Literary Cultural and Youth Festival Committee	1. Dr. Pratibha Jain 2. Dr.H.R.Thakur 3. Dr.Bhupendra Kumar 4. Dr. Siddharth Ganvir 5. Dr. J.R.Singh	- - - - -	Convenor Member Member Member Member

19.	NSS Committee	1. Dr.Bhupendra Kumar 2. Dr. Pratibha Jain 3. Smt. Priti Gupta	- - -	Prog.Officer (Boys) Prog.Officer (Girls) Assistant
20.	Sports Committee	1. Dr. J.R.Singh 2. Dr. Pratibha Jain 3. Dr. Siddharth Ganvir 4. Dr.Bhupendra Kumar 5. Dr.H.R.Thakur	- - - - -	Convenor Member Member Member Member
21.	Guest Faculty Committee	1. Dr.Bhupendra Kumar 2. Dr.H.R.Thakur 3. Dr. Siddharth Ganvir	- - -	Convenor Co Convenor Member
22.	Teaching Management and Time Table Committee	1. Prof.A.K.Rawat 2. Dr. H.R.Thakur 3. Dr. Siddharth Ganvir 4. Dr.Bhupendra Kumar	- - - -	Convenor Co Convenor Member Member
23.	Discipline Committee (Anti Ragging/Tution Control/Students Grievance)	1. Prof. A.K.Rawat 2. Dr. J.R.Singh 3. Dr. Siddharth Ganvir 4. Dr. Pratibha Jain	- - - -	Convenor Co Convenor Member Member
24.	Women Grievance Committee/Cell	1. Dr. Pratibha Jain 2. Smt Priti Gupta 3. Smt Bharti Ahirwar 4. Sona Vishwakarma	- - - -	Convenor Co Convenor Member Member
25.	Student Union Committee	1. Prof. A.K.Rawat 2. Dr. Siddharth Ganvir 3. Dr.Bhupendra Kumar 4. Dr. J.R.Singh 5. Dr. Pratibha Jain	- - - - -	Convenor Co Convenor Member Member Member
26.	Library and Reading Room Committee	1. Dr. Siddharth Ganvir 2. Prof. A.K.Rawat 3. Dr. H.R.Thakur 4. Dr. J.R.Singh 5. Dr. Pratibha Jain 6. Dr.Bhupendra Kumar	- - - - - -	Convenor/Sec. Member Member Member Member Member
27.	Exam Coordinator	1. Dr. H.R.Thakur 2. Dr. Siddharth Ganvir	- -	Convenor Co Convenor
28.	Gaon Ki Beti/Pratibha Kiran/Vikramaditya Yojna/ Awagaman Yojna Committee	1. Dr. H.R.Thakur 2. Dr. Pratibha Jain 3. Smt Priti Gupta	- - -	Convenor Co Convenor Clerk
29.	SC, ST, OBC Scholarship	1. Dr. Siddharth Ganvir 2. Dr. H.R.Thakur 3. Smt Priti Gupta 4. Shri Narayan Prasad	- - - -	Convenor Member Member Member
30.	Poor Student Scholarship	1. Dr. H.R.Thakur 2. Prof.A.K.Rawat 3. Shri M.K.Sirothhiya	- - -	Convenor Co Convenor Clerk
31.	Equity for Disabled Committee	1. Dr. H.R.Thakur 2. Dr.Bhupendra Kumar 3. Dr. Pratibha Jain	- - -	Convenor Member Member

32.	Online Admission Committee	1. Dr.Bhupendra Kumar 2. Dr. Pratibha Jain 3. Dr. Siddharth Ganvir 4. Shri Brijesh Soni	- - - -	Convenor Co Convenor Member Member
33.	Magazine Committee	1. Dr. H.R.Thakur 2. Dr. Siddharth Ganvir 3. Dr.Bhupendra Kumar 4. Dr. Pratibha Jain	- - - -	Editor General Editor Editor Editor
34.	Vidhansabha Question and Information Cell	1. Dr. Siddharth Ganvir 2. Shri M.K.Sirothhiya	- -	Convenor Member/Secr.
35.	RTI, Press Spokes Person and Public Relation/CM Help Line Committee	1. Dr. H.R.Thakur 2. Dr.Bhupendra Kumar 3. Shri M.K.Sirothhiya	- - -	Convenor Co Convenor Member
36.	Research and Educational Developmant Activity Committee	1. Dr. H.R.Thakur 2. Dr. Pratibha Jain 3. Dr.Bhupendra Kumar	- - -	Convenor Co Convenor Member

Admission Statistics

- The number of applicants at the UG and PG level who ranked the college as their 1st, 2nd and 3rd preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 st preference	645	49	NA
Applications that ranked the college as the 2 nd preference	62	06	
Applications that ranked the college as the 3 rd preference	123	0	
Total number of applications received	830	55	
Number of students admitted	605	55	

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

S. No.	Class	General Category		
1	2	3		
		Boys	Girls	Total
1	B.A. Ist Year	21	25	46
2	B.A. IIIrd Sem.	14	23	37
3	B.A. V Sem	8	15	23
4	B Com Ist Year	8	4	12
5	B Com IIIrd Sem	18	10	28
6	B Com V Sem.	12	8	20
7	B.Sc. Ist Year (Bio)	9	8	17
8	B.Sc. IIIst Sem (Bio)	3	8	11
9	B.Sc. Ist Year (Maths)	8	4	12
10	B.Sc. IIIst Sem (Maths)	9	5	14

11	B.Sc. Vst Sem (Bio)	6	12	18
12	B.Sc. V st Sem (Maths)	5	3	8
13	M Com Ist Sem	3	4	7
14	M Com IIIrd Sem	4	1	5
15	MA Ist Sem (Pol. Sci.)	3	6	9
16	MA III Sem (Pol.Sci.)	3	7	10
17	MA Ist Sem (Soc.)	1	5	6
18	MA IIIrd Sem (Soc.)	-	2	2
Total		135	150	285

S. No.	Class	OBC Category		
1	2	3		
		Boys	Girls	Total
1	B.A. Ist Year	167	121	288
2	B.A. IIIrd Sem.	109	100	209
3	B.A. V Sem	59	57	116
4	B Com Ist Year	32	17	49
5	B Com IIIrd Sem	34	25	59
6	B Com V Sem.	29	18	47
7	B.Sc. Ist Year (Bio)	26	30	56
8	B.Sc. IIIst Sem (Bio)	27	28	55
9	B.Sc. Ist Year (Maths)	20	9	29
10	B.Sc. IIIst Sem (Maths)	15	10	25

11	B.Sc. Vst Sem (Bio)	11	13	24
12	B.Sc. V st Sem (Maths)	13	4	17
13	M Com Ist Sem	5	2	7
14	M Com IIIrd Sem	4	8	12
15	MA Ist Sem (Pol. Sci.)	1	8	9
16	MA III Sem (Pol.Sci.)	-	11	11
17	MA Ist Sem (Soc.)	1	7	8
18	MA IIIrd Sem (Soc.)	1	-	1
Total		554	468	1022

S. No.	Class	SC Category		
1	2	3		
		Boys	Girls	Total
1	B.A. Ist Year	41	22	63
2	B.A. IIIrd Sem.	27	18	45
3	B.A. V Sem	12	9	21
4	B Com Ist Year	4	3	7
5	B Com IIIrd Sem	4	6	10
6	B Com V Sem.	8	2	10
7	B.Sc. Ist Year (Bio)	10	8	18
8	B.Sc. IIIst Sem (Bio)	10	3	13
9	B.Sc. Ist Year (Maths)	4	1	5
10	B.Sc. IIIst Sem (Maths)	7	1	8

11	B.Sc. Vst Sem (Bio)	8	1	9
12	B.Sc. V st Sem (Maths)	1	-	1
13	M Com Ist Sem	-	1	1
14	M Com IIIrd Sem	-	-	0
15	MA Ist Sem (Pol. Sci.)	1	3	4
16	MA III Sem (Pol.Sci.)	6	3	9
17	MA Ist Sem (Soc.)	-	1	1
18	MA IIIrd Sem (Soc.)	2	-	2
Total		145	82	227

S. No.	Class	ST Category		
1	2	3		
		Boys	Girls	Total
1	B.A. Ist Year	10	7	17
2	B.A. IIIrd Sem.	5	10	15
3	B.A. V Sem	5	1	6
4	B Com Ist Year	-	-	0
5	B Com IIIrd Sem	-	1	1
6	B Com V Sem.	-	-	0
7	B.Sc. Ist Year (Bio)	2	1	3
8	B.Sc. IIIst Sem (Bio)	-	-	0

9	B.Sc. Ist Year (Maths)	-	-	0
10	B.Sc. IIIst Sem (Maths)	1	1	2
11	B.Sc. Vst Sem (Bio)	-	-	0
12	B.Sc. V st Sem (Maths)	-	-	0
13	M Com Ist Sem	-	-	0
14	M Com IIIrd Sem	-	-	0
15	MA Ist Sem (Pol. Sci.)	2	-	2
16	MA III Sem (Pol.Sci.)	-	-	0
17	MA Ist Sem (Soc.)	-	-	0
18	MA IIIrd Sem (Soc.)	-	-	0
Total		25	21	46

4. Academic Programs: Core Programs - UG & PG

Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 Optional subjects

Arts	B.A.	10+2	Foundation course + Economics - English - History Economics - English - Sociology Economics - Hindi - History Economics - Hindi - Political Science Economics-History- Political Science Economics - History - Sociology Economics - Political Science - Sociology English - Economics - Sociology English - Hindi - History Hindi - History - Political Science History - Political Science - Sociology
Commerce	B.Com	10+2 (Science/Commerce)	All Compulsory Subject
Science	B.Sc.	10+2 (Science)	Foundation course + Chemistry, Botany, Zoology Chemistry, Maths, Physics

Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
<i>E.g. Arts</i>	<i>Master of Arts</i>	<i>3 year Degree course in any faculty/ Honours degree course in same subject</i>	<i>No. of subjects</i>
<i>Arts</i>	<i>M.A.</i>	<i>3 year Degree course in any faculty</i>	<i>1. Political Science 2. Sociology</i>
<i>Commerce</i>	<i>M.Com.</i>	<i>3 year Degree course in Commerce faculty</i>	<i>All Compulsory</i>

5. Academic Calendar 2017-18

Academic Work	Third/ Fifth Semester	Fourth/ Sixth Semester
Orientation Classes/ Zero Classes/SWOT analysis	Zero Classes 1 July to 8 July (7 days)	26 December (1 Day)
Teaching and Continuous Comprehensive Evaluation	From 10 July to 02 November (93 Days)	From 27 December to 18 April (92 Days)
CCE Schedule	3th week of September	2nd week of March
Preparation Leave	From 2 Nov. to 9 Nov. (7 Days)	From 19 April to 21 April (3 Days)

Practical Exams (Graduation/Post Graduation)	Between 23 October and 09 Nov.	Between 02 April and 18 April.
Semester and ATKT Exams	10 Nov. to 14 December.	21 April to 26 May.
Declaration of Examination Results	Till 31 December.	Till 15 June.
Semester Break (for students)	From 15 December to 23 December.	From 28 May to 30 June
Semester Break (for teachers)	From 15 December to 23 December.	From 28 May to 15 June

6. Academic Calendar (Annual Pattern) 2017-18

S NO.	Detail	Date
1	addmition start	25 May
2	Teaching Start	01 July
3	End of Addmition Process except transfer cases	30 July
4	Faculty/ Subject Change	Till 08 August
(II) Student council Election / Extra curricular activities		
1	Student council Election	August/ September
2	university/ college/ dristrict/ division / state level competitions	all these actcities to be completed till month of October
3	NSS Activity	
4	Annual Fuction/ magzine publication	2 nd week of February
(III) Internal Valuation/Annual Exams		
1	Quarterly internal valuation	Last week of September
2	Half Yearly internal valuation	Last week of December
3	Anoucment of Theoritical Exam	15 Feb
4	Practical Exam	05 March to 21 March
5	Preparation Leave	22 March to 29 Marh
6	Annual Exam	30 March to 15 May
7	Decalation of Exam Results	15 June
(IV) Holidays/ Vacation		
1	Diwali vacation (05 days)	17.10.2017 to 21.10.2017
2	Winter vacation (08 days)	15.12.2017 to 23.12.2017
3	Summer vacation (17 days)	28.05.2018 to 15.06.2018

1. The Student Experience

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

Classrooms -14	Smart Class - 01
Laboratories with equipments – 04	Garden - 01
Girls Common Room – 01	Auditorium - 01
NSS Room – 01	Sports Room - 01
Library – 01	Playground - 01
Study Room -01	Girls Toilet - 01
Boys Toilet – 01	Toilet for Disabled - 01
Ramp for Disabled	

& services (e & print), annual improvement initiatives

One Library having almost 30000 text & reference books. Automation for e-library is in progress.

- Student support services:
 - ✓ IT enabled services

1-Wi-fi Facilities in Campus with Five Routers.

- ✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

Gaon ki Beti Yojna, Post metric Schlorship, Vikrmaditya Yojna, Pratibha kiran Yojna, Karmakar Yojna, Mukhyamantri Medhavi vidyarthi yojna , Mukhyamantri Jankalyan (Sambal) Yojna, SC/ST free Books & Stationary,

Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

NSS (Boy and Girls Units)
Facilities for physically challenged & slow learners;
Grievance Redressal Cell,
Career Guidance Cell.

cultural and literary events), Achievements, Awards

NSS ; Sports ; Youth Festival/Cultural Events

2. Student Achievements

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focusses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

ACADEMIC CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
1	Debet	2	-	-	-
2	Quiz	3	-	-	-
3	Rangoli	1	-	-	-
4	fok Dance	8	-	-	-
5	Sckit	4	-	-	-
6	Vakratata	1	-	-	-

- Awards and Achievements

Name of the student	Class	Event	Award/Achievement
Subenendra Pandey	M.A I Sem	Youth Festival	-
Sultan Lodhi	B.A V Sem	Youth Festival	2nd position in District level at Bina
Sonali Jain	M.A. I Sem	Youth Festival	2nd position in District level at Bina
Prabhat Khare	M.Com I	Youth Festival	3rd position in District level at Garahakota
Vikesh Shtivastava	M.Com I	Youth Festival	3rd position in District level at Garahakota
Ankit Goutam	B.A. V	Youth Festival	3rd position in District level at Garahakota
Srishti Sen	B.A. V	Youth Festival	2nd position in District level
Poonam yadav (08 girls)	-	Youth Festival	2nd position in District level
Sultan Lodhi (04 boys)	-	Youth Festival	1st position in District level and 2 nd rank in chattapur
Sultan Lokdhi	B.A V Sem	Matdata divas	3rd rank
Sonali Jain	M.A. I Sem	upbhokta	2nd rank

		divas	
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SPORTS

- Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
01	Judo girls	01	-	-	-
02	Volleyball Girls	01	-	-	-
03	Kabaddi girls	03	-	-	-
04	Kho-kho girls	02	-	-	-
05	Atheletics girls	12	01	-	-
06	Volleyball boys	02	01	01	-
07	Kabaddi boys	05	01	01	-
08	Kho-kho boys	02	-	-	-
09	Atheletics boys	13	02	-	-

- Awards and Achievements

Name of the student	Class	Sport	Award/Achievement
Kapil Yadav	B.A. Iyear	Javeline throw	First Position in Division Level
Shubam Yadav	B.A. Iyear	100 meter	Second Position in Division Level
Vikhesh Shrivastav	M.Com I Sem	Long Jump	Second Position in Division Level
Ramavtar Pawar	B.A.I year	Jump	First Position in Division Level

3. Research Activities

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
-	-	-	-

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding	Total grant received
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				Agency/ Industry	
-	-	-	-	-	-

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional / State	National	International
1	Dr. Smt Pratibha Jain	Madhya Pradesh		

- Publications in national/ international journals

Name of Faculty	S. No.	Title of the Research Paper	Name of the Book	Publisher	Editor
	1	2	3	4	5
Dr. J.R.Singh	1	भूमि सुधार एवं ग्रामीण समाज	भूमि सुधार एवं ग्रामीण विकास	गुप्ता प्रकाशन, सदर बाजार, नागपुर, महाराष्ट्र	डॉ. आनंद प्रकाश सिंह, प्राध्यापक, समाजशास्त्र, डॉ हरीसिंह विश्वविद्यालय सागर
	2	ग्रामीण बेरोजगारी - कारण एवं निदान	सुनिश्चित रोजगार एवं ग्रामीण समाज	अमन प्रकाशन कटरा बाजार, सागर	डॉ. आनंद प्रकाश सिंह, प्राध्यापक, समाजशास्त्र, डॉ हरीसिंह विश्वविद्यालय सागर
	3	भारतीय समाज में दलितों की स्थिति (अहिरवार समाज पर केन्द्रित)	उच्च शिक्षा एवं समाजशास्त्र	के.के. प्रकाशन इलाहाबाद (उ.प्र.)	डॉ. ध्रुव दीक्षित, सहा.प्राध्यापक, केशरवानी महावि. जबलपुर
	4	कन्या भ्रूण हत्या एवं लिंग अनुपात (एक अनुभवात्मक विश्लेषण)	कन्या भ्रूण हत्या - एक सामाजिक अभिशाप	अमन प्रकाशन क्रीर्ति स्तंभ कटरा, सागर	डॉ. ध्रुव दीक्षित, सहा.प्राध्यापक, केशरवानी महावि. जबलपुर
	5	घरेलू हिंसा - एक सामाजिक विमर्श	घरेलू हिंसा - समस्या और समाधान	अमन प्रकाशन क्रीर्ति स्तंभ कटरा, सागर	डॉ. श्रीमती भावना जगलपुर
	6	महिला सशक्तीकरण	महिला विकास के विविध आयाम	रॉयल कम्प्यूटर, सागर	डॉ. नीरा सहाय एवं पदमा आचार्य
Dr.H.R.Thakur	S.No	Name of Journal	Title of the paper	ISSN no.	National/ International
	1.	क्षोभ-क्षितिज	आचार्य रामचंद्र शुक्ल और छायावादी रहस्यवाद	2395-3063	National
	2.	क्षोभ-क्षितिज	रचना और आलोचना की सहधर्मिता	2395-3063	National
	S.No	Name of the books	Title of the article	ISBN No.	
	1.	उदारीकरण के पश्चात् मध्यप्रदेश में ग्रामीण विकास	उदारीकरण के पश्चात् मध्यप्रदेश में ग्रामीण विकास	81-902504-6-9	
	S.No	Name of the Books	Name of publisher	ISBN No.	
	1.	छायावादी वृत्तत्रयी कवियों की आलोचना दृष्टि	कृष्णा कम्प्यूटर एण्ड प्रिंटर्स सागर (म.प्र.)	81-89740-00-8	
Dr.Bhupendra Kumar	S.No	Name of Journal	Title of the paper	ISSN no.	National/ International

	1.	Synthesis Indian Journal of English Literature & Language	Existentialism In Girish Karnad's Plays: Tughlaq, Hayavadana And Nagamandala		National
	2.	क्षोध-क्षितिज Multi Faculty Research Journal	Passion: Originator of Conflict	2395-3063	National
	3.	Environment & Tourism	Sustainable Development And Environment	978-81-89740-44-3	National
	4.	महिला विकास के विविध आयाम	Women Empowerment Versus Women Exploitation	978-81-904719-6-1	National
	S.No	Name of the books	Title of the article	ISBN No.	
	1.	व्यक्तित्व - भाषा-मिडिया एक अनुशीलन	Importance of English In Personality Development	978-93-85833-76-2	
	S.No	Name of the Books	Name of publisher	ISBN No.	
	1.	Nature of Conflict In Ramayana And Paradise Lost: A Comparative Study	JTS Publications Delhi - 110053	978-93-85833-37-3	

- **List of linkages/ Collaborations/ MOUs**

Nil

- **College Publications: Research Journal, Magazine, Newsletter**

College magazine is published regularly with title "Prayas".

4. Human Resources

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
Sanctioned by UGC/ University/ State Govt	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	03	-	16	-	05	04
<i>Filled</i>	-	01	06	12	02	-
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	-	-	-	02	10	-
<i>Filled</i>	-	-	-	02	10	-

2. Guest Faculty: subject-wise appointments

S.no	Name of the Guest Faculty	Qualification	Subject
1	Dr.Kuldeep Yadav	M.A., P.hd.	Political Science
2	Dr. Niteesh Obrine	M.A., P.hd.	Political Science
3	Dr. Abhilasha Jain	M.A., P.hd.	Economics
4	Dr. Babulal Ahirwar	M.Com., P.hd.	Commerce
5	Dr. Ashish Chourasiya	M.Com., P.hd.	Commerce
6	Dr. Manish Jain	M.Com., P.hd.	Commerce
7	Dr. Kiran Jain	M.Com., P.hd.	Commerce
8	Dr. Shailendra Singh	M.Sc., P.hd.	Botany
9	Dr. Kamendra Ahirwar	M.Sc., P.hd.	Zoology
10	Shri Brijesh Vishwakarma	M.Sc., P.hd.	Physics
11	Gouri shanker Rajput	M.Sc.	Chemistry
12	Amit Gupta	M.Sc. M.Phil	Mathematics
13	Dr. Smt. Shiromani Mishra	M.Lib., Ph.D.	Librarian

3. Annual improvement in academic, research & administrative Initiatives

Every year faculty wise academic, research & administrative initiatives are improved by the efforts of teaching staff. Recently one of our teaching staff published his first book.

5. Events and Initiatives

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

NSS	- Regular Activities, Camps, College level and District level Organization
Career Guidance	- Activities according vivekanand carrier yojna calender & Short term employment training programme.
Sports	- Sports activities College level and District level
Youth Festivals	- College level and District level

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 th September [current year]
		Improving Teaching Tactics	
		Improving Research Culture	
		Improving Students Support Activities	
		Improving Security Features	

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

IQAC is in initiative stage.

7. Placement Report

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
	Nil		

Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
	Nil		

Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
1	Dr. Abhilasha Jain	Guest Faculty	H.E.
2	Dr. Pradeep Shrivastava	Labour Inspector	Labour Department
3	Rishi Dubey	Private Advocate	High Court
4	Dr. Kuldeep Yadav	Guest Faculty	H.E.
5	Dr. Babulal Ahirwar	Guest Faculty	H.E.
6	Sunil Kant Dubey	Journalist	Dai Express

Strengths

1. Teachers are all well qualified. Almost all has doctorate degree in their respective subjects.
2. College has its own building and has 20 acres of land.
3. Library is rich concerning the reference books which are used by teachers as well as students.
4. The college has a well equipped auditorium. It has audio – visual aids, interactive boards, podium, etc.
5. It has computers, fax machine, printers, projectors, wi-fi connection, internet facility, SWAN connection, vigilance cameras etc.
6. It has water filter and water cooler.

Weaknesses

1. The college is situated in a remote area which is almost 2 kms away from the city. There is lack of taxi, rikshaw or other facilities for coming to the college. Students come to the college on foot.
2. Another drawback of the college is its lack of play ground and that is because of the big stones on all over the possessed land.
3. Science faculty does not have regular teaching staff and other technical supporting staff at all.

Opportunities

1. There are opportunities of developing the groves of Teak plants and other xerophytic plants.
2. Environmental friendly practices like energy conservation, rain water harvesting can be developed.

Challenges

1. It is really challenging to run science faculty in its initial stage without any regular staff of science faculty.
2. Another challenge for the college is to develop a play ground for the students who are helpless to play on school's play ground.
3. The students have to come to the college on foot as there is no proper conveyance.

10. Looking Ahead Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1	Infra-structure	Development and expansion of the playground	Students will be benefitted.
2	Infra-structure	Extension and Renovation of Science Labs with all facilities	Students will be benefitted.
3	Infra-structure	3 Smart Classes	Students and staff will be benefitted.
4	Infra-structure	College Boundary	for security reason.
5	Research	To apply for research centre	Ultimately Students will get a research environment.
6	Student support	To start remedial and competitive exam preparation classes	Rate of student employment will increase.

11. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)

1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved Categories	General	Total
Undergraduate	102	128	90	320	640
Postgraduate	13	18	14	45	90
PhD	-	-	-	-	-

Data Source: AISHE

(b) Enrolment							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC	Male	59	48	29	01	8	-
	Female	34	28	12	05	3	-
ST	Male	12	6	6	2	0	-
	Female	08	12	1	0	0	-
Other Reserved Categories	Male	245	185	112	7	5	-
	Female	177	163	92	17	19	-
General	Male	46	44	31	7	7	-
	Female	41	46	38	15	10	-
Total	Male	362	283	178	17	20	-
	Female	260	249	143	37	32	-

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1st year as on September 30th [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	320	414	60	39
Commerce	160	68	30	15
Science	160	140	-	-

Data Source: AISHE

2. Transition and on-time graduation

(a) Transition from the 1st year to the 2nd year (Undergraduate)				
		Number of students admitted to the 1st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2nd year who:	
			Passed all subjects in the 1st year	Were Allowed to Keep Terms
SC	Male			
	Female			

	e			
ST	Male			
	Female			
Other Reserved Categories	Male			
	Female			
General	Male			
	Female			
Total	Male			
	Female			

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(a) Transition from the 1 st year to the 2 nd year (Postgraduate)				
		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were Allowed to Keep Terms
SC	Male			
	Female			
ST	Male			
	Female			
Other Reserved Categories	Male			
	Female			
General	Male			
	Female			
Total	Male			
	Female			

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Undergraduate)			
		Number of students admitted to the 1 st year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male	59	
	Female	31	
ST	Male	9	
	Female	15	

Other Reserved Categories	Male	217	
	Female	172	
General	Male	53	
	Female	49	
Total	Male	338	
	Female	267	

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Postgraduate)			
		Number of students admitted to the 1st year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	9	
	Female	3	
ST	Male	0	
	Female	0	
Other Reserved Categories	Male	6	
	Female	20	
General	Male	7	
	Female	10	
Total	Male	22	
	Female	33	

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30th September, [current year]							
		Reserved					Unreserved
		SC	ST	MP Resident s	Females	Others	
Assistant Professor	Sanctioned						16
	Filled (Regular)	2	1	7	1	0	3
	Filled (Contract)						
	Guest Lecturers	2	1	11	2	5	3
Associate Professor	Sanctioned						0
	Filled (Regular)	0	0	0	0	0	0
	Filled (Contract)						
	Guest Lecturers						
Professor	Sanctioned						3

or	Filled (Regular)	0	0	0	00	1	0
	Filled (Contract)	0	0	0	0	0	0
	Guest Lecturers	0	0	0	0	0	00
Admin. Staff (all)	Sanctioned						1
	Filled (Regular)	0	0	0	0	0	0
	Filled (Contract)						
Accountant	Sanctioned						1
	Filled (Regular)	0	00	0	0	0	0
	Filled (Contract)						

Data Source: AISHE

(b) Training of faculty and administrative staff between October 1st [previous year] to September 30th [current year]				
		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained			
	Avg. number of days			
Associate Professor	Number trained			
	Avg. number of days			
Professor	Number trained			
	Avg. number of days			
Administrative Staff (all)	Number trained		N/A	
	Avg. number of days		N/A	
Accountant	Number trained		N/A	
	Avg. number of days		N/A	

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30th September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	1	1	-	-
	Contract				
	Guest Lecturers	9	2	-	-
Associate	Regular	4	-	-	-

ate Profess or	Contract				
	Guest Lecturers	-	-	-	-
Profess or	Regular	1	-	-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-

Data Source: AISHE

4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1 st [previous year] to September 30 th [current year]							
		Undergraduate		Postgraduate		PhD	
		Numb er	Average Value (Rs.)	Numb er	Average Value (Rs.)	Numb er	Average Value (Rs.)
SC	Male						
	Femal e						
ST	Male						
	Femal e						
General	Male						
	Femal e						
Total	Male						
	Femal e						

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1 st [previous year] to September 30 th [current year]							
		Undergraduate		Postgraduate		PhD	
		Numb er	Average Value (Rs.)	Numb er	Average Value (Rs.)	Numb er	Average Value (Rs.)
SC	Male						
	Femal e						
ST	Male						
	Femal e						
General	Male						
	Femal e						
Total	Male						
	Femal e						

Data Source: College records, DHE

(b) Hostel occupancy as on 30th September, [Current Year] (all hostels)

Capacity Males: Females:		Number of residents	
SC	Male	N.A.	
	Female		
ST	Male		
	Female		
General	Male		
	Female		
Total	Male		
	Female		

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30th September, [Current Year] (girls only hostels opened after _____)	
Capacity	Number of residents
SC	N.A.
ST	
General	
Total	

Data Source: Hostel register verified against fee receipts on record

4. Examination Results

(a) Examination results for [previous academic year] (undergraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st year	Appeared	59	31	9	15	217	172	53	49	338	267
	1 st division	1	2	-	-	6	10	3	4	10	16
	2 nd Division	30	24	4	6	110	102	27	30	171	162
	3 rd Division	18	1	-	4	80	38	10	8	108	51
2nd year	Appeared	35	14	6	3	131	95	39	40	211	152
	1 st division	1	1	-	-	6	8	2	3	9	12
	2 nd Division	20	8	5	2	110	50	25	28	160	88
	3 rd Division	10	4	-	-	10	32	8	6	28	42
3rd year	Appeared	21	18	6	2	82	57	30	30	139	107
	1 st division	1	1	-	-	3	4	2	5	6	10
	2 nd Division	16	12	4	2	63	45	20	29	103	88

	3 rd Division	02	4	2	-	14	6	6	4	24	14
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Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st year	Appeared	7	3	-	-	6	20	7	9	22	33
	1 st division	1	-	-	-	2	3	1	2	4	5
	2 nd Division	4	2	-	-	2	13	4	5	10	20
	3 rd Division	1	1	-	-	1	2	1	1	3	4
2nd year	Appeared	-	3	-	-	5	3	-	6	5	12
	1 st division	-	-	-	-	2	1	-	4	2	5
	2 nd Division	-	2	-	-	1	2	-	2	1	6
	3 rd Division	-	1	-	-	1	-	-	-	1	1

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

5. Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male					
	Female					
ST	Male					
	Female					
General	Male					
	Female					
Total	Male					
	Female					

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male					
	Female					
ST	Male					
	Female					
General	Male					
	Female					
Total	Male					
	Female					

Data Source: Records of the college placement cell

6. PhDs Awarded

Number of PhDs awarded between October 1st [previous year] to September 30th [current year]	
Discipline Group	Number
Arts	
Commerce	
Criminology and Forensic Science	
Cultural Studies	
Defence Studies	
Design	
Disability Studies	
Education	
Fashion Technology	
Fine Arts	
Fisheries Science	
Foreign Languages	
Gandhian Studies	
Home Science	
Indian Languages	
IT & Computer	
Journalism and Mass Communication	
Law	
Library and Information Science	
Linguistics	

Management	
Marine Science and Oceanography	
Oriental Learning	
Physical Education	
Religious Studies	
Science	
Social Science	
Social Work	
Women Studies	
Literature	
Other	
All disciplines	

Data Source: AISHE

7. Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts		
Commerce		
Criminology and Forensic Science		
Cultural Studies		
Defence Studies		
Design		
Disability Studies		
Education		
Fashion Technology		
Fine Arts		
Fisheries Science		
Foreign Languages		
Gandhian Studies		
Home Science		
Indian Languages		
IT & Computer		
Journalism and Mass Communication		
Law		
Library and Information Science		
Linguistics		
Management		
Marine Science and Oceanography		
Oriental Learning		
Others / Inter-disciplinary		
Physical Education		
Religious Studies		
Science		
Social Science		

Social Work		
Veterinary and Animal Sciences		
Women Studies		
All disciplines		

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1st [previous year] to September 30th [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts			
Commerce			
Criminology and Forensic Science			
Cultural Studies			
Defence Studies			
Design			
Disability Studies			
Education			
Fashion Technology			
Fine Arts			
Fisheries Science			
Foreign Languages			
Gandhian Studies			
Home Science			
Indian Languages			
IT & Computer			
Journalism and Mass Communication			
Law			
Library and Information Science			
Linguistics			
Management			
Marine Science and Oceanography			
Oriental Learning			
Others / Inter-disciplinary			
Physical Education			
Religious Studies			
Science			
Social Science			
Social Work			
Women Studies			
All disciplines			

Date Source: College records based on published papers submitted by faculty

8. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1st Cycle	LOI- 20/03/2015 SSR- 25/04/2016	10-11 April 2017	B	5 years

Date of submission of the Annual Quality Assurance Report for the current year: To be submitted.

Does the college have currently valid UGC autonomy? No . If yes, by order number _____, dated _____.

9. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 st year filled (undergraduate, all categories)						
Percentage of sanctioned seats in the 1 st year filled (postgraduate, all categories)				]		
Transition rate from the 1 st year to the 2 nd year (undergraduate, all categories)						
On-time graduation rate (undergraduate, all categories)						
Transition rate from the 1 st year to the 2 nd year (post graduate, all categories)						
On-time graduation rate (postgraduate, all categories)						
Regular faculty in position rate (all levels, reserved categories)						
Regular faculty in position rate (all levels, unreserved categories)						
Percentage of regular faculty with PhDs (all levels)						
Employment rate of graduates						

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
from the previous academic year (undergraduate, all categories)						
Employment rate of graduates from the previous academic year (postgraduate, all categories)						
Percentage of total revenue generated through externally funded research						
Number of papers published in peer-reviewed, international journals						

Source: Tables under section 1-8.

10. Financial Reports

Name and registration number of the auditor **_Shri R. D. Badonia_**.

Number of audit observations recorded by the auditor **_2** (UGC, Govt. and Janbhagidari) **_**.

Number of audit responses found satisfactory, as certified by the project directorate **_**.

Certified audit reports as per the standard Chart of Accounts to be attached.

11. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted **_27 September 2016_**

Instructions

- All data is to be reported as on 30th September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.

- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30th September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1st October of the previous year and 30th September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.